

MODERN COACH FACTORY, RAEBARELI

No.MCF/RBL/HR/EL/Charges

Date: 25.04.2023

NOTICE

Sub: Nomination of Committee to resolve/redress discrepancies in monthly recovery of house rent and electricity charges.

With the approval of the competent authority, the following committee is nominated to resolve/redress discrepancies in monthly recovery of house rent and electricity charges in respect of allotted quarters in MCF Colony:

Sr. No.	Name of officer S/Shri	Designation	Department
1.	Pankaj Kumar Sharma	Ch.OS/Bills	Personnel
2.	Surendra Kumar Meena	SSO/Accounts	Accounts
3.	Sunil Kumar	Office Supdt.	Civil
4.	Giriraj Kishore	SSE/PS/East	For respective jurisdiction of Power Supply Deptt.
5.	Sita Sharan Gaur	SSE/PS/West	

2. The committee shall reconcile the subject data and meet **on the first Monday of every month** and submit its report to APO/Bills and AFA to ensure accurate recovery of house rent and electricity charges in respect of allotted quarters.

21/4/23
(R L Yadav)

Dy. Chief Personnel Officer

Copy to:

1. Secy. to GM for kind information.
2. All the nominated members.
3. MCF/RBL website.