

APPLICATION FOR ENGAGEMENT OF ATTENDANT IN LIEU OF TADK

1. Name of the Officer :
2. Designation :
3. Department :
4. Grade of the post : HAG⁺/HAG/SAG/SG/JAG/JAG(adhoc)
5. Date of joining in MCF/RBL :
6. Office Order No. :
7. Date of retirement :
8. Details of present TADK, if any engaged :
 - (a) Name :
 - (b) Employee No. :
 - (c) Date since engaged :
 - (d) Screened/Un-screened :

I, _____ request for engagement of an Attendant with me in lieu of TADK. I declare that I have made all out efforts to find a suitable Substitute/TADK or Level-1 staff for engagement as TADK. However, I could not find any suitable person for engagement as TADK.

Date:

(Signature of the Officer)

PHOD

PCPO