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आज़ादी का
अमृत महोत्सव



आधुनिक रेल डिब्बा कारखाना, रायबरेली
MODERN COACH FACTORY, RAEBARELI
सतर्कता विभाग
VIGILANCE DEPARTMENT

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Modern Coach Factory,
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No. G/MCF/RBL/Vig./System Improvement

Date: 20.12.24

All PHODs/CHODs
All HODs
All Dy.HOD

Sub: System Improvement in Quotation Register Maintenance and Management

All concerned officers must maintain quotation registers accurately, ensure periodic review, and comply with SOP provisions including Item 5F. Quotations are to be invited only for urgent, safety-related works, not for fancy or non-essential purposes, and must involve verified, experienced contractors. The proposal for quotations must include the quotation register's serial number. Non-compliance will result in disciplinary action.

This has been issued with the approval of SDGM& CVO.

(Signature)
20.12.24
Dy.CVO