



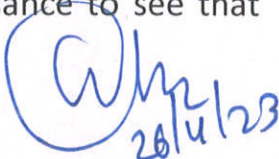
## Information for Suppliers

Based on the analysis conducted for the reasons of return of Vendor's bills during the financial year 2022-23, the main reasons are as under:

| Sr.No. | Reasons   |
|--------|---|
| 01.    | Vendors have also submitted bills through on-line system which had already been passed through off-line mode.   |
| 02.    | Invoice no. Or date wrong in bill   |
| 03.    | Bill not raised as per PO/Tax invoice   |
| 04.    | Supply not made SN/Lot-wise   |
| 05.    | PVC claims for which 100% payment made through offline mode.  |
| 06.    | Bill older than two years require approval of SAG officer of Executive Department and Finance along with sufficient reasons for delay   |
| 07.    | Expiry of BG/BG not submitted in Finance  |
| 08.    | D.P. refixed after terminal DP  |
| 09.    | Railway board vide its letter no. 2022/M(N)/60/3(e3387858) dt. 20/09/2022 has stopped the payment to M/s Knorr Bremse Pvt. Ltd. But the firm has submitted the bills again and again. |
| 09.    | GST mismatch.   |
| 10.    | Online bills of excess deducted LD payment  |

All concerned are requested to go through the above findings and take due care to comply with the above before submitting the bills online in order to avoid return of bills without payment.

Check-List attached herewith may also be taken into cognisance to see that the bills are in order.

  
26/4/23

Sr.AFA/MCF

Sr AFA  
MCF RBL LLJ

